

**CITY of REDLANDS  
STREET TREE COMMITTEE  
February 25, 2021  
MINUTES**

**1. CALL TO ORDER at 5:35 pm – Attendance via ZOOM**

Present: Andy Hoder  
Chris Sedmack  
Janet Ward  
Lorraine Enriquez  
Paul Hodson

Council Liaison: Eddie Tejada, absent

FCS Staff: Erik Reeves  
Jocelynn Santa Cruz

- 2. PUBLIC COMMENTS:** - "Below is the public comment I would like to submit for the upcoming committee meeting: Hello, my name is Taylor Hollman currently working with the CA Climate Action Corps. The Corps is an initiative from the Office of the Governor, partnering with a diverse range of local organizations such as the Inland Empire Resource Conservation District, University of Redlands and the Common Vision Coalition. Our goal is to empower North Redlands residents in the fight against climate change through the expansion of tree canopy and urban greening. I am writing to inform the Street Tree Committee of our project, and seek extended partnerships with the City in the beginning of a timely endeavor. We are certain that the committee understands the importance of trees and their canopies as one of a number of keys to community climate resilience. Lack of canopy contributes greatly to urban heat island effect, skyrocketing already record breaking summers. I hope that you'll join us at the table planning and implementing this investment of a lifetime. Thank you for your time and please feel free to reach out to us for more information."
- Andy Hoder, Chairman to reach out and get further information. Will reach out to Eddie Tejada, the STC CC Liaison.

- 3. APPROVAL OF MINUTES: December 16, 2020, Special Meeting** – Lorraine Enriquez motion, Paul Hodson 2nd. Minutes approved unanimously (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)

**4. STATUS REPORTS:**

- A. *Bi-monthly review of any new City parkway street trees in proposed developments* – In holding pattern due to COVID-19.
- Eureka/Stuart St – Street Trees on South Side of Stuart – Oaks
  - *Housing Development* – San Bernardino Ave/Texas, SE corner – 150 parkway trees to be used from Street Tree Palette. Trees from East Corridor Specific Plan.
  - *Luxury Apartments on Park/Orange Ave to alternate 3 trees for west end from Specific Plan.*
  - San Bernardino Housing Tract – Texas/San Bernardino Avenue.
  - Future City to obtain viable funding source from Housing tracts with no more

CFD's.

- B. *Bi-monthly Street Tree Overview (FCS) – Update on City parkway trees trimmed, removed, or planted* – See attached Tree trimming and tree removal work lists for period: October 2020 – January 2021. A lot of dead Liquid Ambar's and Crape Myrtles removed due to lawn mowers hitting them and weed killers. Janet Ward commented on impressed with trees being trimmed throughout Redlands.

## 5. OLD BUSINESS:

- A. *Discussion and possible action on recommendation on a resolution to go before City Council on Historical and Landmark designations of trees* – See attached Draft of Resolution No. 8162 – "A Resolution of the City Council of the City of Redlands approving the Designation of Landmark Trees" – Tabled. Janet Ward and Chris Sedmack to fix some problems on list.
- B. *Update from staff on Oak trees on San Mateo Street* – The City is stabilizing the Oak Tree Site by removing and repairing sidewalks, using decomposed granite for damaged sidewalk areas.
- C. *Update from staff on Tree City USA status* – Jocelyn Santa-Cruz reported receiving no contact from this site due to COVID-19. Jocelyn will continue trying to reach out to inquire why we are not for Tree City USA for year 2020 – will submit year 2021 City's Arbor Day Oak Tree Project on Olive/Cajon of a box Oak Tree planted by the City, Street Tree Committee members and the Boy Scouts.
- D. *Update from staff on dead palm on 5th and Ford Streets* – 5 dead Palm trees were removed – **remove this item from future STC Agendas.**
- E. *Update from staff on utility bill memo – care and watering of Crape Myrtles* – Jocelyn Santa-Cruz reported insert will be included on water bill - in que.
- F. *Discussion and possible action on establishing a tree planting schedule* – Erik Reeves reported 80 trees will be planted in city parkways this Spring. Andy Hoder inquired about The Made-In-The-Shade Program is @ \$480.00 per trees if this was a possibility through West Coast Arborist. Erik Reeves commented on City fees for City Parkway trees trimmed/removed by a homeowners is case specific to each site.
- G. *Discuss staff report to City Council on Historical and Landmark designations of trees* – Janet Ward and Chris Sedmack to correct some problems with tree locations.
- H. Discussion and possible action on updating Street Tree Policy & Guidelines Manual – Tabled.
- I. *Continue discussion on amending Chapter 12 of the Redlands Municipal Code* - Janet Ward will meet with Erik Reeves or Jocelyn Santa-Cruz. Erik Reeves to provide further information on amendments – Tabled.

## 6. NEW BUSINESS:

### A. Discussion and possible action on tree removal at the following locations:

- *954 E. Lugonia Avenue – remove Arizona Ash* - Paul Hoder motioned to remove Arizona Ash due to ivy growing up and killing tree, Janet Ward 2<sup>nd</sup>. Motion passed unanimous (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)
- *111 Mulvihill Avenue – remove Holly Oak* – Janet Ward motioned NOT to remove Holly Oak. Paul Hoder 2<sup>nd</sup>. Motion passed unanimous (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)
- *1260 W. Highland Avenue – remove Crape Myrtle*  
“Good Evening. I am writing to you because we have a tree on the property that has grown into the plumbing and the roots are causing the system to backup. Recently we spent approximately \$2500 to have a cleanout installed, the pipes flushed and our plumbing in the house restored after going nearly a week without. The plumber has assured us that without the removal of this tree this problem will continue and we will incur further cost and damage to our pipes. I am imploring you to assist in this matter as we cannot afford to continue to repair pipes we just repaired. Thank you for your help, it is greatly appreciated. Tamara Griffey.”  
  
Janet Ward motioned to NOT remove Crape Myrtle. Lorraine Enriquez 2<sup>nd</sup>. Motion passed unanimous (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)
- *1713 Church Street – remove Washington Palm tree* – Letter from homeowner. “The way the palm tree is increasing in girth is encroaching my driveway. I recently had a dead battery and the flatbed operator could barely get in my driveway. My family owns a 5th wheel trailer that would be next to impossible to negotiate into the correct position for access. I had planned on getting a load of cement for the back yard, but am unsure if a mixer could fit. The easement also has a second palm as well as a crepe myrtle that would limit any alternate access. My daughter and I are both disabled so this driveway encroachment is a genuine concern for us. Certainly there must be an ADA requirement for access? Thank you, your assistance in this matter is greatly appreciated. Respectfully submitted, Ruth Long.”  
  
Andy Hoder motioned to remove Washington Palm tree. Paul Hodson 2<sup>nd</sup>. (Andy Hoder, Paul Hodson, Lorraine Enriquez aye, Chris Sedmack and Janet Ward No. Motion passed 3 – 2. Removal goes back to the City with the STC recommendation but City has other reasons.
- *423 San Jacinto Street – remove Raywood Ash* – Chris Sedmack motioned to remove Raywood Ash as tree too big for current site and will have to be removed in 1-2 years. Janet Ward 2<sup>nd</sup>. Motion passed unanimous (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Lorraine Enriquez.)

### B. Discussion and possible action on scheduling annual report to City Council – Andy Hoder, Chairman, to provide update on STC's Annual Report to City Council with a

scheduled date of April 6, 2021, to be provided in writing due to COVID-19 and City Council meetings not open to the public.

- C. *Discussion on Model Water Efficiency (MWELo)* – Tabled. Water Restrictions and availability of water information.
- D. *Discussion on possible firewood contractor removing dead trees within parkway areas* – Tabled until next STC.
- E. *Discussion on Donation Program* – Janet Ward and Shelli Stockton working on agreement with various participants in program.
- F. *Discussion of parkway tree trimming permits in front of schools (Cope)* – Chris Sedmack and Janet Ward commented on complaints received concerning severe trimming of City Parkway trees on Cypress in front of Cope and in back of Cope on Fern. Erik Reeves to talk to Cope about city policy on trimming city trees.
- G. Update on adding a “STC Comment Section” to agenda – Items need to be agendaized – **item to be removed from future STC agendas.**

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

A. *MITS program- possible re-implementation*

**8. ADJOURNMENT AT 7:31 PM TO NEXT REGULAR MEETING, Thursday, April 22, 2021**

Submitted by Chris Sedmack, Secretary

**CITY of REDLANDS  
STREET TREE COMMITTEE  
April 22, 2021  
MINUTES**

**1. CALL TO ORDER at 5:35 pm – Attendance via ZOOM**

Present:                    Andy Hoder  
                                 Chris Sedmack  
                                 Janet Ward  
                                 Paul Hodson  
                                 Gus Ortega  
                                 Jessica Barrios

Council Liaison:        Eddie Tejada

FCS Staff:                Erik Reeves  
                                 Jocelynn Santa Cruz, on leave

- 2. PUBLIC COMMENTS:** - Andy Hoder reported update Street Tree Committee member list. The Agenda, the Committee roster, and the website should reflect our new member, Jessica Barrios, replacing Anna Allissi.
- 3. APPROVAL OF MINUTES: February 25, 2021** – Paul Hodson motion, Janet Ward 2nd. Minutes approved unanimously (Andy Hoder, Chris Sedmack, Janet Ward, Paul Hodson, Gus Ortega.)

**4. STATUS REPORTS:**

- A. *Bi-monthly review of any new City parkway street trees in proposed developments* – In holding pattern due to COVID-19.
- No new proposed developments.
  - In future, City to obtain viable funding source from Housing tracts with no more CFD's.
  - Anticipating funds from recently passed Measure T can restore some of the cuts from the Street Tree budget for the current year, but no specific amount yet.
- A. *Bi-monthly Street Tree Overview (FCS) – Update on City parkway trees trimmed, removed, or planted* – See attached tree trimming and tree removal work lists for period: February 28, 2021 – April 20, 2021 - 7 large dead live oaks to be removed, tree on Vine Street at corner of Eureka (near Library) trimmed to provide clearance for pedestrians; discussion of apparent dead tree at Fern & Fulbright Ave. Erik will evaluate.
- Janet Ward reported on Certificate presented to Dr. Ingrid Trenkle, MD at 124 E. Olive Ave., for reconfiguring irrigation system to restore health of Oaks in front of her business.
  - Andy Hoder reported additional tree no shown on removal list, at 720 W. Olive Ave. Dead Olive tree removed by S.C. Edison, will be added to removal list and City database.
  - Erik Reeves reported Edison removed 7 other dead trees in past 2 months, at various locations.
  - Erik Reeves to provide list of city future tree plantings, locations to be determined, primarily to replace trees removed in the past. Tentatively 35 trees to be planted in May/June time frame.

- Erik Reeves reported speaking with Cope Middle School Tree Trimmer on complaints received concerning severe trimming of City Parkway trees on Cypress in front and back of Cope Middle on City trimming policy, RUSD will be liable to replace city parkway trees if they die due to severe trimmings.

**5. OLD BUSINESS:**

- A. *Update from staff on Tree City USA status* – Erik Reeves reported waiting for Mayor to sign Tree City USA Proclamation. Remove from future agendas.
- B. *Discussion and possible action on updating Street Tree Policy & Guidelines Manual* – Continued. Janet Ward, Gus Ortega and Andy Hoder will be working on update to Manual, to include Landmark Historical Tree list and the Street Tree Donation Program.
- C. *Continue discussion on amending Chapter 12 of the Redlands Municipal Code* – Continued. Janet Ward, Gus Ortega and Andy Hoder will be working on amendment.

**6. NEW BUSINESS:**

- A. *Discussion and possible action on scheduling Annual Report to City Council* – Andy Hoder to provide update on finalizing STC's Annual Report to City Council with scheduled date of May 4, 2021, to be provided in writing due to COVID-19 and City Council meetings not open to the public. Andy Hoder will send out DRAFT to STC members to review.
- B. *Update from staff on utility bill memo – care and watering of Crape Myrtles* – Erik Reeves reported insert to start running in City Utility Bills for the next 2 months, followed by insert on Water Your Trees.
- C. *Discussion on Model Water Efficiency (MWELO)* – Remove from future agendas.
- D. *Discussion on possible firewood contractor removing dead trees within parkway areas* – Continued.
- E. *Discussion on Donation Program* – Janet Ward trying to reach Shelli Stockton to finalize donation funding and accounting. Continued. Once in place, Carl Baker to provide newspaper articles informing the public of the new tree trimming donation site.
- F. *Discussion on MITS re-implementation* – Continued. Andy Hoder inquired about the Made-In-The-Shade Program @ \$480.00 per tree, regardless of species. if this was a possibility through West Coast Arborist. Erik Reeves checking on pricing. When finalized, public notice should be issued, as well as reference on City's website.

**7. POSSIBLE AGENDA ITEMS FOR NEXT MEETING**

- A. Crape Myrtles – no more planting in parkways
- B. [additional items may be added prior to next meeting]

**8. ADJOURNMENT AT 6:35 PM TO NEXT REGULAR MEETING, Thursday,  
June 24, 2021**

Submitted by Chris Sedmack, Secretary

**CITY of REDLANDS  
STREET TREE COMMITTEE  
October 28, 2021  
MINUTES**

**CALL TO ORDER at 5:35 pm**

Present: Andy Hoder  
Chris Sedmack  
Janet Ward  
Gus Ortega  
Jessica Barrios

Absent (by prior notice) Paul Hodson  
Lorraine Enriquez

Council Liaison: Absent

FCS Staff: Erik Reeves  
Jocelyn Santa Cruz

- 1. PUBLIC COMMENTS:** Andy Hoder commented on the length of time for Public Comments. The STC has an atmosphere where all opinions count since citizens take the time to come to the STC Meetings. The time allowed is up to the Street Tree Committee (STC). The Brown Act was enacted in 1953 by the California Legislature to eliminate the appearance of groups making decisions without public knowledge and input. Andy Hoder commented, along with Chris Sedmack, on emails to be submitted into Public Comments from Linda Richards.

1) *For the agenda item on tree trimming and birds - Sims Nursery holds a wildlife aware class - Erik had agreed to attend and send some staff but then the pandemic hit. It's a really good program and the City tree staff should attend it - it also provides certification hours. I think having staff attend this would alleviate a lot of concerns. Here's info on it. <https://treecareforbirds.com/education/wildlife-aware-training/>*

2) *Also as for the old business item of revising the guidelines, when I talk to arborists from other cities or consulting arborists, they wonder why with Redlands being a Tree City and its high density of trees, why doesn't have Urban Forest Plan. It would address many issues, involves public input, and there is grant funding available on a state level. Here is Riversides' <https://riversideca.gov/PDF2/Urban-Forestry-Policy.pdf> - And Pasadena's- <https://ww5.cityofpasadena.net/wp-content/uploads/sites/28/2015/09/UFMP-100615.pdf> and Claremont's <https://www.ci.claremont.ca.us/home/showpublisheddocument/14913/637291089152630000>*

*Both mention following the International Society of Aboriculture guidelines and one at least mentions the Migratory Bird Treaty Act, which has been strengthened with state laws which should be mentioned.*

2. **APPROVAL OF MINUTES: August 26, 2021** – Janet Ward motion, Gus Ortega 2nd. Minutes approved unanimously (Andy Hoder, Chris Sedmack, Janet Ward, Gus Ortega, Jessica Barrios.) Andy Hoder handed out new STC Roster with phone numbers

3. **STATUS REPORTS:**

- A. *Bi-monthly review of any new City parkway street trees in proposed developments* - Erik Reeves reported no new developments – new developments will use different Landscape Plan used by the Planning Commission
- B. *Bi-monthly Street Tree Overview (FCS) – Update on City parkway trees trimmed, removed, or planted* – See attached Tree Trimming and Tree Removal work lists for period, which identifies numerous dead trees removed and parkway trees trimmed. 13 trees were removed from Aug – Oct 2021. Measure T money used in areas to be trimmed this year @ 1500 trees. Budget of 1.2 million just for trimming – 65% trimming, 15% removal, 14% stump removal, rest for emergency tree work. City’s goal is to get caught up and trim trees on a 5-year cycle. In November will focus on removal of dead Palms by Moore Junior High school. Dead trees to be removed on Eureka between Cypress and Palm Avenues. West Coast Arborist has at least 3 crews in town for 2021 trimming all year long. Some trees were replanted at Sylvan and Texonia Parks. Erik Reeves reported on the University of Redlands Tree Giveaway Program that free trees had to be 15 gallons to be planted in City Parkways and City Easements, must have permits and must be on the tree planting list for areas. Free trees from UofR were small seedlings in pint-sized containers. These should be planted on private property, residential yards, etc. UofR was also providing pointers on how and where to plant the giveaway trees.

Erik Reeves commented on Edison used to notify the city of where they would be trimming in Redlands, but that has lapsed. Erik will contact Edison to require notifications. Erik handed out two maps showing Measure T trimming of Palms and trees other than Palms dated July 16, 2021.

Citizens are advised to call the Redlands Police Department (non-emergency number) if illegal trimming or removal is observed. RPD will contact Erik Reeves.

4. **OLD BUSINESS:**

- A. *Discussion and possible action on updating Street Tree Policy & Guidelines Manual* – Janet Ward and Gus Ortega met and worked on changes/deletions/additions. STC appointed sub-committee (Janet Ward, Chris Sedmack, Gus Ortega, and Andy Hoder) to further review proposed changes to the Street Tree Policy & Guidelines Manual, and to incorporate additional suggestions from the Committee. The goal would be to have a final draft ready for discussion at our next STC meeting, but there is no specific deadline in place.
- B. The review process will also include proposed changes to applicable sections of RMC Chapter 12. Item continued to next STC meeting.



C. Update on MITS (Made in the Shade) re-implementation. It was noted that with a significantly increased budget for tree trimming, requests from individual homeowners will probably decline. But there may still be situations where homeowners would like an expedited approval. Item continued to next meeting for further guidance.

**5. NEW BUSINESS:**

- A. Discussion of possible restrictions on planting of Palm trees within City easement. Instead of a total moratorium on certain trees, develop more specific guidelines as to where Palms would be appropriate. This may also be an opportunity to transplant some existing palms. Erik Reeves to ask City Staff to develop conditions for regulating Palm plantings within City Right of Way. Item continued to next STC meeting.
- B. Discussion on tree trimming in relation to bird nesting seasons - Continued
- C. Discussion and possible action to cancel the December 23, 2021 STC Regular Meeting. Jocelyn will look for alternate dates at end of November or early December, so that we can stay on an even-month cycle. To be determined.

**6. POSSIBLE AGENDA ITEMS FOR NEXT MEETING:**

- A. Discussion and possible action on correspondence from Linda Richards on Nesting Times for Local Birds from January through July
- B. Discussion and possible action on correspondence from Kandie Cansler, wildlife rehabilitation community.
- C. Discussion and possible action on correspondence from Paul Chaney on corrections on the Street Tree Policy and Protection Guidelines Manual. Mr. Chaney was in attendance at our last STC meeting, but the Committee didn't have an opportunity to adequately respond to his comments.
- D. Discussion and possible action on heat island effect on how affects commercial parking lots and city parkways/developments.

**7. ADJOURNMENT AT 6:45 PM TO NEXT REGULAR MEETING:**

To be determined

Submitted by Chris Sedmack, Secretary