

**CITY OF REDLANDS
TRAFFIC AND PARKING COMMISSION
REGULAR MEETING
Thursday, January 26, 2023 at 6:00 P.M.**

MINUTES

1. ATTENDANCE

Roll Call:

Present

Commissioners:

Eric Shamp

Cassie MacDuff

Kevin Morningstar

Bill Waddell

Johnathan Ghazal

Staff:

Johana Silva, MUED

Jeremy Floyd, PD

John Harris, MUED

Goutam Dobey, MUED

Absent

Commissioners:

Marc Tran (unexcused)

2. CALL TO ORDER

The regular meeting of the Traffic and Parking Commission was called to order at 6:00 pm by Commissioner Eric Shamp.

3. APPROVAL OF MINUTES

A motion was made by Commissioner MacDuff and seconded by Commissioner Morningstar with Commissioners Morningstar, Waddell and Ghazal abstaining to approve the minutes of the regular meeting of July 23, 2022. The motion carried unanimously.

4. PUBLIC COMMENT

No non-agenda related public comments were made. Comments related to specific agenda items are incorporated into the item discussion.

5. COMMUNICATIONS

5A. *Status of Traffic and Parking Commission budget*

Ms. Silva presented a slide with an overview of expenditures relating to the Traffic and Parking Commission budget.

5B. *Status of work orders on items previously recommended by the Commission and work orders on items approved by staff that fall within the existing Municipal Code not requiring Commission recommendation or City Council approval*

Ms. Silva presented a slide and provided a brief overview of the status of work orders that were previously recommended by the Commission and approved by City Council, and the status of work orders which do not require Commission recommendation and have been approved and completed by city staff in accordance with the Redlands Municipal Code.

Commissioner MacDuff asked if the works orders are taken from the Traffic and Parking Commission budget. Ms. Silva clarified that the work orders approved by staff is included in the annual budget and does not affect the Traffic and Parking Commission.

5C. *Downtown Parking Study Update (Presented by DSD Staff)*

Ms. Silva introduced Brian Desatnik, Development Services Department Director to discuss the Downtown Parking Study. Mr. Desatnik gave an overview of the Downtown Parking Study. Walker Consultants conduct community meeting to discuss the goals and objectives of the study as well as surveys. The report for the existing conditions section of the report will be given to the commission at the next regular meeting.

Commissioner MacDuff asked if the Traffic and Parking Commission can be included in the schedule to receive updates regarding the report. Mr. Harris clarified that an update will be given in an upcoming meeting. Commissioner Shamp asked for clarification on what is being study. Mr. Desatnik clarified that only vehicle parking is included along with public and private parking. Mr. Desatnik informed that commission of AB-2097 which was recently signed. This bill will prohibit cities from imposing any parking requirements on any residential, commercial, or other development projects that are located within a half mile of public transit. Discussion ensued regarding the parking in the State Street Village project. Mr. Desatnik clarified that parking for planning development has historically been under the jurisdiction of the Planning Commission.

As a public comment, Evan Sanford, Executive Director of Redlands Chamber of Commerce, shared concerns regarding eliminating or decreasing access to mall parking lot during construction. Mr. Sanford express the Chamber's willingness to collaborate with Walker Consultants and ask for regular updates to be presented to the public.

Commissioner Shamp ask Staff if the Chamber can be included in the conversation. Mr. Desatnik stated that after the existing conditions analysis is complete, conversations can begin regarding possible solutions.

Larry Leonard, representative of Friends of Redlands, stated that there is a disconnect with the Traffic and Parking Commission, Staff and Walker Consultants. Mr. Leonard asked for better communication to the public regarding future meetings.

Steven Templeton, resident, asked if reducing the use of motor vehicles has been considered to resolve parking issues. Commissioner Shamp referred Mr. Templeton to the City's website on master plans.

5D. Ridge Street Citizen Request Follow-up

Ms. Silva presented an overview of the resident's traffic related concerns on Ridge Street, and detailed improvements and traffic studies performed on the corridor. Ms. Silva stated that no-trucks sign with a truck exclusion plaque to specify the maximum axles restrictions were placed. Sharrows will be included in the PMP project and installed in Spring 2023. A speed feedback sign will be installed in the next few weeks.

Commissioner MacDuff thanked Staff for the work done on Ridge Street. Chairman Shamp cautioned on the location of sign due to the illumination of the sign.

5E. Discussion Regarding the Scope of the Traffic and Parking Commission (Presented by Commissioner Shamp)

Commissioner Shamp presented the scope of the Traffic and Parking Commission as stated in the Redlands Municipal Code, the scope of previous Commission agenda items, public perception of the role of the Commission in serving all transportation users and open the discussion to actions that should be taken to ensure that the safety and convenience of all transportation users are equally considered by this Commission.

Discussion ensued regarding adding all modes of transportation to the scope, whether the commission has authority to request a change to the municipal code, whether the review of traffic reports should be included in the scope and the overlap of the commission's purview with the Planning Commission.

Mr. Harris clarified that changes to the commission scope would require an amendment to the municipal code. Mr. Harris commented that any changes will need to be vetted with City departments and the City Attorney.

Mr. Harris suggested to allow Staff to discuss internally and clearly define the transportation purview of the commission. Staff will present suggested provisions to the municipal code at a future meeting.

6. NEW BUSINESS

6A. *Election of the Traffic and Parking Commission Chair for the 2023 Calendar Year*

A motion was made by Commissioner MacDuff and seconded by Commissioner Morningstar to appoint Commissioner Shamp as Chairman for the 2023 calendar year. By roll call vote of 5-0, the motion carried unanimously.

6B. *Election of the Traffic and Parking Commission Vice Chair for the 2023 Calendar Year*

A motion was made by Commissioner MacDuff and seconded by Chairman Shamp to appoint Commissioner Tran as Vice Chairman for the 2023 calendar year. By roll call vote of 5-0, the motion carried unanimously.

6C. *Request to Establish a Four-Way Stop Intersection to Replace the Current Two-Way Stop at Kansas Street and State Street*

Ms. Silva presented Staff's recommendation to establish a four-way stop intersection to replace the current two-way stop at Kansas Street and State Street. Ms. Silva explained that Redlands Christian Lower School can only be access through the Kansas Street and State Street intersection. School officials have noticed dangerous pedestrian and vehicular interactions. Ms. Silva stated the traffic volume meets the criteria for a four-way stop. Ms. Silva introduced Brian Bell, Head of the Redlands Christian Schools. Mr. Bell reiterated that school's concerns regarding pedestrian and vehicular interactions and express his support for a four-way stop.

Discussion ensued about alternative pick-up/drop-off traffic plans, use of a vacant lot for pick-up, establishing Kansas Street as a through street and adding a midblock crosswalk instead of a four-way stop intersection.

As a public comment, Steven Templeton, resident, expressed his support for a midblock crosswalk instead of a four-way stop intersection.

A motion was made by Commissioner MacDuff and seconded by Commissioner Waddell to establish a four-way stop intersection to replace the current two-way stop at Kansas Street and State Street. The vote was 4-1, the motion passed.

7. ADJOURNMENT

The meeting was adjourned by Chair Shamp at 7:48 pm.